NEW MEXICO PUBLIC REGULATION COMMISSION

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P.O. Box 1269
Santa Fe, NM 87504-1269

CHIEF OF STAFF
Wayne Propst

Formal Complaint Form

The New Mexico Public Regulation Commission (NMPRC) attempts to resolve complaints against industries regulated by the NMPRC at the informal level with our Consumer Relations Division. If a consumer is not satisfied with the outcome, they are welcome to file a formal complaint that may be heard by the NMPRC Commissioners at a formal open meeting.

Step 1: Complaint Information

Your name (complainant) as it appears on the bill: _____

Address as it appears on the bill: _____

Phone number (include area code): _____ Email Address: _____

Company (respondent) you are complaining against: _____

Company mailing address and phone number: _____

A clear and concise statement of the relief sought (What do you think the company should do to make this situation right?):

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A concise and explicit statement of the facts which the complainant alleges shows a violation:
(Please use additional sheets if necessary. Attach any relevant documentation such as a copy of the bill(s) in dispute, cancelled check, documentation which will support your position):

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A statement of any laws, rules, orders, tariffs, certificates of public convenience and necessity, or operating authorities alleged to have been violated;

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Step 2: Affirmation

Please sign the below statement:

"The factual allegations in the complaint are true and correct to the best of my knowledge and belief"

Date: _____ Signature: _____

Step 3: Filing Fee

Please prepare a check or money order payable to the State of New Mexico in the amount of $25 to pay the formal complaint filing fee. Please include a scan of the check in your filing along with this completed formal complaint form with all supporting documentation and email it to PRC.Records@state.nm.us

Step 4: Filing

Mail your filing fee to:
New Mexico Public Regulation Commission
Records Bureau
PO Box 1269
Santa Fe, NM 87504-1269